



# COUNTY OF SANTA CRUZ

## FIRE DEPARTMENT ADVISORY COMMISSION

**LOCATION:** CAL FIRE Headquarters  
Highway 9 in Felton, CA 95018  
**DATE:** January 15, 2014  
**TIME:** 4:00 PM - 6:00 PM

### DRAFT Minutes for January 15, 2014

#### MEMBERS PRESENT:

First District Representative/FDAC Chair:	Alex Leman
Second District Representative:	John Willett
Third District Representative:	Tom Scully
Volunteer Firefighters Representative/Co-Chair:	Doug Aumack
Office of Emergency Services Manager:	Paul Horvat

#### MEMBERS ABSENT:

Fourth District Representative:	Position Vacant
Fifth District Representative:	Arnie Wernick

- 1.0 Introductions/Call to Order  
Meeting began at 4:00 pm
  
- 2.0 Approval of draft minutes from November 20, 2013.
  - **Motion:** John Willett to approve draft minutes with a correction to item 5.1a under New Business by replacing the term “audit” with “forecast”.
  - Motion Seconded:** Paul Horvat
  - In Favor:** Alex Leman, John Willett, Paul Horvat, Doug Aumack
  - Opposed:** None
  - Abstained:** Tom Scully
  - Absent:** Arnie Wernick
  
- 3.0 Oral Communications (items not on agenda, 3 minutes per person)  
None
  
- 4.0 Correspondence  
None
  
- 5.0 Business
  - 5.1 New Business
    - A. 2014 FDAC Officer Election
      - **Motion:** John Willett motioned to retain the same 2013 officers for 2014.
      - Motion Seconded:** Tom Scully
      - In Favor:** Alex Leman, John Willett, Tom Scully, Paul Horvat, Doug Aumack
      - Opposed:** None
      - Abstained:** None
      - Absent:** Arnie Wernick

- B. 2014 FDAC Calendar
  - 1) Adopted as is for 2014.

5.2 Old Business

- A. Status of BOS PowerPoint Presentation – Alex Leman
  - 1) The subcommittee will meet before the next FDAC with Nancy Gordon to simplify the presentation.
- B. Feasibility of contracting for County Fire financial forecast – Paul Horvat
  - 1) Paul will follow up with County staff.
- C. Vehicle Purchase Update – Ian Larkin
  - 1) Finalizing specifications, researching existing contracts, and plan to complete bid process before the end of this fiscal year.

6.0 Informational Reports

6.1 Santa Cruz County Fire Chief's Report

- A. Updates
  - 1) Purchases: Work plan in process for Fall Creek Station residence roof replacement, Davenport Station apparatus bay doors replacement completed, fire engine specification development still in progress.
  - 2) Received VFA Grants for portable radios for both County Fire and Pajaro Dunes.
  - 3) Incidents: Rash of structure fires through the holidays. Recent drought resulting in an abnormally high rate of vegetation fires; 80% increased volume of calls compared to the same time last year. Fire Season did not close until December 16, 2013. Additional engines have been staffed with state funded personnel resulting in continued savings for the County. Burn ban continuing at this time.
  - 4) Training /Academies: Multi-agency Basic Volunteer Fire Academy will begin next month and will include the addition of Central Fire Department this year. A bridge program will be offered for volunteers to obtain the CAL FIRE Basic Wildland Certification upon completion of the academy.
  - 5) Volunteer Handbook
    - a) CPAT and Live Scan reimbursement process will be clarified.

6.2 FDAC Reports

- A. Updates:
  - 1) Master Plan Subcommittee  
*(Members: Arnie Wernick, Tom Scully)*
    - a) Review of task list items due by 1/31/14.
    - b) The subcommittee will meet before the next FDAC meeting to establish the status of current task list items.
  - 2) Recruitment Subcommittee  
*(Members: Alex Leman, Doug Aumack)*
    - a) County Fire business cards are being developed for distribution to recruits.
    - b) A date needs to be set for the next county-wide open house.
  - 3) Budget Subcommittee  
*(Members: Arnie Wernick, John Willett, Paul Horvat)*
    - a) County Fire budget is due earlier this year, February 7<sup>th</sup>.
  - 4) Volunteer Company Officers' Representative  
*(Doug Aumack)*
    - a) Attended CPR/AED class and met with Davenport volunteers.
    - b) Plan to continue meeting with County Fire volunteers in 2014.

7.0 Announcements

7.1 July FDAC meeting will be hosted at the Emergency Operations Center.

7.2 Bonny Doon Fire Safe Council is continuing their good work on the hill with a goal of adding a second and third exit point on Braemoor Dr.

8.0 Adjournment at 4:58 pm.

➤ **Motion:** John Willett to adjourn

**Motion Seconded:** Doug Aumack

**In Favor:** Alex Leman, John Willett, Tom Scully, Paul Horvat, Doug Aumack

**Opposed:** None

**Abstained:** None

**Absent:** Arnie Wernick

Next regular meeting – March 19, 2014 at 4:00 pm, located at the  
CAL FIRE/County Fire HQ Conference Room, 6059 Highway 9, Felton, CA 95018.

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