



# COUNTY OF SANTA CRUZ

## FIRE DEPARTMENT ADVISORY COMMISSION

**LOCATION:** CAL FIRE Headquarters  
6059 Highway 9 in Felton, CA 95018  
**DATE:** January 21, 2015  
**TIME:** 4:00 PM - 6:00 PM

### APPROVED MINUTES

#### MEMBERS PRESENT:

First District Representative/FDAC Chair:	Alex Leman
Second District Representative:	John Willett
Third District Representative:	Tom Scully
Fourth District Representative:	John Walker
Fifth District Representative:	Arnie Wernick ( <i>Arrived at: 4:07 pm</i> )
Office of Emergency Services Manager:	Paul Horvat
Volunteer Firefighters Representative/Co-Chair:	Doug Aumack

#### MEMBERS ABSENT:

None

1. Introductions/Call to Order  
Meeting began at 4:03 pm
2. Approval of draft minutes from November 19, 2014.
  - **Motion:** John Walker to approve draft minutes.  
**Motion Seconded:** Tom Scully  
**In Favor:** Alex Leman, John Willett, Tom Scully, John Walker, Paul Horvat, Doug Aumack  
**Opposed:** None  
**Abstained:** None  
**Absent:** Arnie Wernick
3. Oral Communications (items not on agenda, 3 minutes per person)
  - 3.1 None
4. Correspondence
  - 4.1 Letter from Zach Friend dated 12/4/14 regarding BOS response to FDAC letter.
5. Business
  - 5.1 New Business
    - A. Aptos/La Selva Board Member Andrew Johnston regarding Prop 172 funds:
      - 1) The Aptos/La Selva Board wrote a letter to the BOS regarding their concern over the method of Prop 172 fund distribution, expressing support for increasing funds to County Fire.
      - 2) Mr. Johnston will meet with county department directors and the CAO in early February.

(Arnie Wernick arrived)

B. 2015 FDAC Officer Election.

- **Motion: John Willett** to approve Doug Aumack as Chairman and Alex Leman as Co-Chairman.

**Motion Seconded:** Arnie Wernick seconded.

**In Favor:** Alex Leman, John Willett, Tom Scully, John Walker, Arnie Wernick, Paul Horvat, Doug Aumack

**Opposed:** None

**Abstained:** None

**Absent:** None

5.2 Old Business

A. None

6. Informational Reports

6.1 Santa Cruz County Fire Chief's Report

A. Updates

1) Incidents:

a) Recent fatality on the coast requiring CHP helicopter assistance.

2) Training/Academies:

a) BFFA begins February 7, 2015 and will include all the county agencies.

b) Expanded EMT program is flourishing.

c) RSI Class, funded through HSA Grant, is scheduled for March 23-27, 2015. 19 slots are allocated.

3) Volunteer Handbook:

a) Minor updates

i. Uniform policy update.

ii. Establishment of Emergency Medical Responder is in process.

4) Budget/Contract:

a) CAL FIRE Contract update

i. 3 year contract was approved and signed on December 9th 2014.

ii. Moving forward with purchase of a second engine, with possible Carl Moyer Program grant.

b) Santa Clara County MOU update

i. Board letter has been submitted for ratification on January 27, 2015.

ii. Now a new contract needs to be established for the annexed area with the South Santa Clara County Fire Protection District.

c) Current/outlook

i. 2014 had a longer than normal fire season and an early 2015 fire season is anticipated.

ii. More budget information will be available at the next meeting after CAL FIRE second quarter billings are completed.

- 6.2 FDAC Reports
  - A. Updates:
    - 1) Master Plan Subcommittee  
(Members: Arnie Wernick, Tom Scully)
      - a) A new 5 year master plan will be developed this year.
      - b) Chief Larkin reviewed the current task list.
    - 2) Recruitment Subcommittee  
(Members: Alex Leman, Doug Aumack)
      - a) Doug Aumack is obtaining additional quotes for recruitment EZ-ups and flags.
    - 3) Volunteer Company Officers' Representative  
(Doug Aumack)
      - a) No report.
- 7. Announcements
  - 7.1 Doug Aumack
    - A. Expressed appreciation for Tom Scully upon his announcement of retirement from the FDAC.
  - 7.2 Ginny Petras
    - A. 2015-16 Proposed Budget will be available at the next meeting.
  - 7.3 Ian Larkin:
    - A. New Admin Chief: Jake Hess
    - B. New Battalion 4 BC: Jake Dellamonica
    - C. Interviews to fill ECC BC position are scheduled for 2/3/15.
    - D. BC Cody Bogan is transferring out of unit. Plan to fill that position by 2/2/15.
  - 7.4 Paul Horvat
    - A. Crisis Communication Class will be held for PIOs on February 9-12, 2015. CSTI will lead instruction.
      - 1) Joint Information Center Kits, JIC in the box, will be distributed to each of the counties.
  - 7.5 Alex Leman:
    - A. Water Tender funding project at \$320,000.
  - 7.6 Tom Scully
    - A. San Jose Station 1 will convert old Station 1 to a fire museum.
- 8. Adjournment at 5:36 pm.
  - **Motion:** John Willett to adjourn.
  - Motion Seconded:** Tom Scully seconded.
  - In Favor:** Alex Leman, John Willett, Tom Scully, John Walker, Arnie Wernick, Paul Horvat, Doug Aumack
  - Opposed:** None
  - Abstained:** None
  - Absent:** None

Next regular meeting – March 18, 2015 at 4:00 pm, located at the CAL FIRE Headquarters Conference Room, 6059 Highway 9 in Felton, CA 95018

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