



COUNTY OF SANTA CRUZ

FIRE DEPARTMENT ADVISORY COMMISSION

LOCATION: CAL FIRE Headquarters
Highway 9 in Felton, CA 95018

DATE: January 28th, 2009

TIME: 4:00 PM - 6:00 PM

Minutes for January 28th, 2009

- 1.0 Introductions/Call to Order
 - Introductions and call to order at 4:08pm
- 2.0 Approval of minutes
 - **Motion** to approve minutes made by Donita Springmeyer, motion seconded by Kathleen Lineberry. All in favor, motioned passed.
- 3.0 Oral Communications (items not on agenda)
 - Letter sent to BOS on 10/9/08, regarding accepting of '89 engine into fleet and insurance coverage for engine.
 - Letter sent to BOS on 10/30/08, regarding purchase of type 1 engine, which should be here any day now.
 - Letter sent to BOS on 11/12/08, regarding funding and issues not yet resolved after LAFCO hearing.
 - **Motion** made by John Willett to re-elect Alex Leman as chairperson of FDAC. Motion seconded by Arnie Wernick, all in favor, motion passed.
 - **Motion** made by John Willett to re-elect Mike Coryell as vice chairperson of FDAC. Motion seconded by Arnie Wernick, all in favor, motion passed.
- 4.0 Correspondence
 - Listed under Oral Communications
- 5.0 Business
 - 5.1 Old Business
 - 5.1.1 County Fire Budget Update – Chief Lineberry
 - BOS did vote to approve 08/09 budget. Budget included 5 stations with 2-person staffing.
 - Shift ticket reimbursements will go into County Fire account
 - Overtime costs have been reduced for this year. Have only spent twenty thousand of the designated one hundred thousand, so far.
 - Will be updating five year master plan. John Willett will line out what is no longer valid for five year master plan and will have on agenda for next meeting in March.
 - Special meeting will be held to discuss budget approval and quantification of volunteer costs. Meeting will be 2/25/09 with Arnie Wernick, Alex Leman, Donita Springmeyer, Denise Muir, and Kathleen Lineberry.
 - 5.1.2 FDAC Annual Report
 - Changes were made and report has been updated
 - Report was not presented to BOS on 1/27
 - Discussion of how to figure out annual cost of each volunteer

- Future goal to figure out annual cost of volunteers so County Fire can know when can't afford to accept anymore volunteers.
 - Recommendation by John Willet to establish a per capita cost of volunteers (both entry level and maintenance) and budget accordingly. Motion made by Donita Springmeyer to approve (establishing per capita cost of volunteers), second by Arnie Wernick, all in favor, motion passed.

5.2 New Business

5.2.1 Set FDAC Meeting Calendar for 2009

- Have discussed meeting on third Wednesday of every month: March 18th, May 20th, July 15th, September 16th, and November 18th.

5.2.2 VO2 MAX / CPAT

- CPAT cost is \$150/volunteer and VO2 Max is \$350/volunteer
- CPAT is timed physical agility test that is a less arduous and less expensive alternative to VO2 Max.
- Volunteers must first do pre-physical medical questionnaire and practice test, then Training will grant permission for prospective volunteer to take CPAT
- County Fire will pay for first CPAT test, but subsequent tests due to the potential volunteer's failure will not be paid for.
- CPAT is only required initially, not annually, and only for entry level personnel.
- CPAT is valid for one year
- Rob Sherman will coordinate payment
 - Motion by John Willet to adopt CPAT for entry level volunteer personnel. Motion seconded by Arnie Wernick, all in favor, motion passed.

5.2.3 Results of Board of Supervisors Meeting – Chief Woodill

- BOS approved putting fifth engine up at Bonny Doon. BOS needs to know on 2/10/09, exactly where engine will be stationed. Will look at pros and cons of each station/location. Will also look at response time from each location, housing issues and community relations with volunteers.

6.0 Information Reports

6.1 Fire Chief's Association – Chief Woodill

- Not much going on. Water Movement Drill scheduled in March and we want to make sure that volunteer companies are involved.
- Budget wise, everybody is in a bit of a squeeze, but everyone will still be around for a while.

6.2 Volunteer Company Officers

- No correspondence from Company Officers.

6.3 Incident Statistics

- **Battalions 1 & 2 are in San Mateo.**
- **Battalion 3** includes: Saratoga Summit, Jamison Creek, Felton, Big Creek, South Skyline, Martin, McDermott, and Davenport stations.
- **Battalion 4** includes: Corralitos, Pajaro Dunes, Soquel, Burrell, Pajaro Valley, and Loma Prieta fire stations.
- Loma Prieta has some discrepancies in number of calls recorded.
- This is still a work in progress. ECC still does not have all the information yet. ECC is also looking at exactly the CAD will track.

7.0 Roundtable

John Willett – Hope to get some press out of new engine arrival

Arnie Wernick – This last year is the most calls South Skyline has ever had

Kathleen Lineberry – Should put notice in newspaper to thank Aptos / La Selva for engines after they get painted.

Paul Horvath – Nancy Carr-Gordon had to be at a commission for environment meeting. Paul will be more involved with FDAC because staffing levels will be lower. Still looking at how workload will be divided.

8.0 Adjournment and set next regular meeting

- **Motion** to adjourn meeting, made by John Willett. Motion seconded by Donita Springmeyer, all in favor, motion passed. Meeting adjourned at 6pm.

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If you are unable to attend please call Beth Snyder at (831) 335-5353 ext. 0.