



COUNTY OF SANTA CRUZ

FIRE DEPARTMENT ADVISORY COMMISSION

LOCATION: CAL FIRE/Santa Cruz County Fire (virtual)
DATE: November 17, 2021
TIME: 4:00 PM - 6:00 PM
PUBLIC ACCESS: MICROSOFT TEAMS MEETING

LINK: Click here to join meeting: [Join Teams Meeting \(FDAC\)](#)

CALL IN: [916-318-9542](#) Conference ID: 974 988 555#

DRAFT MINUTES

I. ROLL/CALL TO ORDER/INTRODUCTIONS

Meeting called to order at 4:02 pm

Present:

Volunteer Firefighters Representative/Chair:	Doug Aumack
First District Representative:	Sanjay
Second District Representative:	Carey Pico
Third District Representative:	Janet Webb
Fifth District Representative/Co-Chair:	Arnie Wernick
Office of Emergency Services Manager:	Michael Beaton

Absent:

Fourth District Representative:	John Walker
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II. ADDITIONS/CHANGES TO AGENDA

III. APPROVAL OF MINUTES – September 15, 2021

Motion: Pico

Motion Seconded: Aumack

In Favor: All

Opposed: None

Abstained: None

Absent: Walker

IV. PUBLIC INPUT/ORAL COMMUNICATION (ITEMS NOT ON AGENDA)

(3 minutes per person)

A. B. Steinbruner

i. Not all CZU properties have had assessment fees waived, Beaton will look into issues.

ii. FireWise getting certified.

B. Michael Beaton introduced new Commissioner Sanjay.

V. PUBLIC INPUT/ORAL COMMUNICATION (ITEMS ON AGENDA)

(3 minutes per person)

A. Complained about public comment rules.

B. Correspondence not included.

- i. Doug directed Pico to represent topic requests from Becky, as should be the protocol for all public requests through their representatives.

VI. CORRESPONDENCE:

A. B. Steinbruner

- i. [LAFCO recommendations](#)
- ii. [Fire suppression policies](#)
- iii. [Fire safe regulations](#)
- iv. [After action review](#)
- v. [Response to after action review](#)
- vi. [Operational objectives](#)
- vii. [Insurance commissioner](#)

VII. BUSINESS MATTERS

A. County Fire Master Plan update (Wernick)-Moving forward

B. Wildfire safety update (Wernick)-No new resources

C. Administrative Tools (Wernick)-Proposes list made by administration to track action items.

D. Volunteer Committee Presentation (Beaton)- [FDAC Volunteer Committee Presentation 10.14.21.pptx](#)

E. Report back and submit recommendation for the Volunteer Recruitment and Retention Committee (Beaton)

- i. **Motion:** Beaton motions to direct the volunteer recruitment and retention subcommittee to work with County Fire to advise on the implementation of improvements.

Motion Seconded: Pico

In Favor: All

Opposed: None

Abstained: None

Absent: Walker

F. Budget topics

- i. Bi-monthly budget status report [10-1-21 Financials.pdf](#) (Scalia)

G. Updates from Commissioners:

- i. Recruitment Subcommittee (Aumack)
- ii. Volunteer Company Officers Representative (Aumack)

H. Santa Cruz County Fire Chief's Report (Armstrong)

- i. County vehicles in process of being built- rescues for Corralitos/Davenport, and Prevention vehicles.
- ii. New trailer for masticator has arrived.
- iii. Starting Monday after Thanksgiving County Fire is replacing fuel vaults at stations 36 and 34.
- iv. Fuel reduction projects are active.
- v. Seventeen new volunteers starting academy in January.
- vi. Deadline for budget requests has passed.
- vii. Request for Administrative Battalion Chief has been submitted for the hiring process to begin.
- viii. Data Analyst in process for hiring also.
- ix. Volunteer handbook almost complete.
- x. Website redesign will be completed soon.
- xi. Fire Marshal office is moving location.
- xii. Chief Larkin retired 11/5, Armstrong is now the new Unit Chief
- xiii. More Chiefs in higher ranks due to retire soon.
- xiv. Peak staffing through 12/27/21.
- xv. Down to nine out of our 13 engines.

- xvi. Estrada Fire was 148 acres.
- xvii. Deputy Chief position advertised.

I. Announcements

VIII. **ADJOURNMENT at 5:24 PM**

Motion: Wernick

Motion Seconded: Aumack

In Favor: All

Opposed: None

Abstained: None

Absent: Walker

- A. Set next regular meeting – Wednesday, January 19, 2022 at 4:00 pm,
location TBD.

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