



COUNTY OF SANTA CRUZ

FIRE DEPARTMENT ADVISORY COMMISSION

LOCATION: CAL FIRE Headquarters
Highway 9 in Felton, CA 95018
DATE: November 20, 2013
TIME: 4:00 PM - 6:00 PM

APPROVED Minutes for November 20, 2013

MEMBERS PRESENT:

Volunteer Firefighters Representative/Co-Chair: Doug Aumack
Second District Representative: John Willett
Third District Representative: Tom Scully
Fifth District Representative: Arnie Wernick
Office of Emergency Services Manager: Paul Horvat

MEMBERS ABSENT:

First District Representative/FDAC Chair: Alex Leman
Fourth District Representative: Position Vacant

- 1.0 Introductions/Call to Order
Meeting began at 4:01 pm
- 2.0 Approval of draft minutes from September 26, 2013
 - **Motion:** John Willett to approve draft minutes
Motion Seconded: Tom Scully
In Favor: John Willett, Tom Scully, Paul Horvat, Doug Aumack
Opposed: None
Abstained: None
Absent: Alex Leman, Arnie Wernick
- 3.0 Oral Communications (items not on agenda, 3 minutes per person)
None
- 4.0 Correspondence
None
- 5.0 Business
 - 5.1 New Business
 - A. Suggested third party forecast of County Fire's financial situation.
(Arnie Wernick arrived 4:09)
 - B. Paul Horvat will investigate the feasibility of obtaining a financial forecast for the future of County Fire.
 - 5.2 Old Business
 - A. Vehicle Purchase Update
 - 1) Have been investigating vendors and plan to have specifications developed by the end of the year.

- 2) County Fire will purchase the new Training staff vehicle after the first of the year.
- B. Status of BOS PowerPoint Presentation
- 1) Still in progress. Hope to submit in time for December 10th BOS meeting.

6.0 Informational Reports

6.1 Santa Cruz County Fire Chief's Report

A. Updates

- 1) Fire Season has been extended to December 2, 2013, saving County Fire roughly 2 ½ months of contract expenses.
- 2) Purchases: Davenport door replacement.
- 3) Incidents: Several fatalities, including an ocean rescue and fire fatality. Increased incidents in 2013.
- 4) Training /Academies: Training Battalion is working with the joint county agencies to conduct the current volunteer academy. Central Fire Department has recently joined this cooperative.
- 5) Volunteer Handbook
 - a) None.

6.2 FDAC Reports

A. Updates:

- 1) Master Plan Subcommittee
(Members: Arnie Wernick, Tom Scully)
 - a) Task items due by the end of December.
 - i. CAL FIRE Unit Management team is in the process of updating its emergency plan with a goal completion date of 10/31/14.
 - ii. Progress has been made on records management over the past year.
- 2) Recruitment Subcommittee
(Members: Alex Leman, Doug Aumack)
 - a) Recent open houses were somewhat successful and should continue in the future.
 - b) County Fire business cards needed for distribution to recruits.
- 3) Budget Subcommittee
(Members: Arnie Wernick, John Willett, Paul Horvat)
 - a) No Report.
- 4) Volunteer Company Officers' Representative
(Doug Aumack)
 - a) Successful training recently with Company 41, Corralitos.
 - b) Plan to train with Davenport next.
 - c) County Fire common training calendar still in development.

7.0 Announcements

- 7.1 Arnie Wernick: Retired after 33 as an active member of Company 29 but will continue as FDAC representative. He will be unable to attend the 1/15/14 meeting.
- 7.2 Susan Mason: Bonny Doon Volunteers are starting a Boy Scout Venture crew as a recruitment tool.
- 7.3 Paul Horvat: UASI Grant to obtain 2 new command frequencies for County Fire as a backup in the event of an emergency. Will be awarded in April 2014.
 - A. Pulse point project, phone application.
 - B. Santa Cruz PD applied for a BearCat.
 - C. Med Health exercise annually; this year on food borne illness, 11/21/13.
 - D. EOC Open House on Friday, 11/22/13 10-Noon.
- 7.4 Ian Larkin: Awarded a 50/50 VFA Grant for County Fire and Pajaro Dunes in the amount of \$18,000 for radios.

8.0 Adjournment at 5:28 pm.

➤ **Motion:** John Willett to adjourn

Motion Seconded: Arnie Wernick

In Favor: John Willett, Tom Scully, Arnie Wernick, Paul Horvat, Doug Aumack

Opposed: None

Abstained: None

Absent: Alex Leman

Next regular meeting – January 15, 2014 at 4:00 pm, located at the
CAL FIRE/County Fire HQ Conference Room, 6059 Highway 9, Felton, CA 95018.

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