



COUNTY OF SANTA CRUZ

FIRE DEPARTMENT ADVISORY COMMISSION

LOCATION: CAL FIRE Headquarters
Highway 9 in Felton, CA 95018

DATE: March 17th, 2010

TIME: 4:00 PM - 6:00 PM

Minutes for March 17th, 2010

FDAC Members in Attendance:

Kathleen Lineberry	Deputy Chief CAL FIRE / County
Tom Scully	District 3 Representative
Mike Coryell	Volunteer Company Officers Representative / Vice Chair of FDAC
Arnie Wernick	District 5 Representative (by phone)
Alex Leman	District 1 Representative / FDAC Chair
John Willett	District 2 Representative
Paul Horvat	Director Office of Emergency Services
Ian Larkin	Fire Labor Representative

Others in Attendance:

Denise Muir	County Fire Analyst
Michael Borelli	CAL FIRE Battalion Chief, ECC
John Ferreira	CAL FIRE / County Fire Unit Chief
Russ Mackey	Visitor
Beth Snyder	Note-taker

- 1.0 Introductions/Call to Order
 - Meeting began at 4:07 pm; no introductions were necessary.
- 2.0 Approval of Minutes from 1/20/10
 - **Motion** to approve minutes with changes (Section 5.15 County Fire Funding Board Letter – changes made to show that recommendations were not made in the board letter because FDAC was not given a copy of letter to make recommendations on), made by Tom Scully, motion seconded by Kathleen Lineberry. All were in favor, motion passed.
- 3.0 Oral Communications (items not on agenda, 3 minutes per person)
 - Request from visitor to record. Request approved.
- 4.0 Correspondence
 - 4.1 **Exhibit A** – Annual Report to Board of Supervisors
 - 4.2 **Exhibit B** – County Fire Funding Board Letter and Proposal for Public Opinion Survey
 - 4.3 **Exhibit C** – Friends of Bonny Doon Fire, Executive Summary/Budget Consideration
 - 4.4 **Exhibit E** – Ordinance Amendment
 - Changes were made by County Staff and County Legal and then sent before the Board of Supervisors. Ordinance still lists one volunteer company officer and OES representative as part of the seven members of the commission.
Change was made to bring back quarterly meetings and hold special meetings as required.
- 5.0 Business
 - 5.1 Old Business

- 5.1.1 Public Education Effort for CSA 48 – Chief Lineberry
 - Template of Santa Cruz County Fire Department pamphlet was passed out.
 - Pamphlet contains history of department, description of fire chief, locations and services provided
 - Request from Tom Scully to use County Fire patch so that people can understand what County Fire is and what it does.
 - Display boards have been updated for public outreach use
 - Money set aside in budget for public education outreach

5.2 New Business

5.2.1 **Exhibit D** – County Fire Budget – Chief Lineberry

- Budget handouts passed out and reviewed
- Discussion of possible savings if budget was based on 70-80 volunteers versus 100 volunteers
- Projected loss of \$172,811 in property tax revenue for FY 10/11
- Workers' Comp costs have gone up by \$50,000
- EMS Training costs have gone up due to DOJ background checks
- Matching Funds has been suspended during fiscal crises
- No building improvements or vehicle replacements scheduled
- Fire Marshal Office costs have gone up about \$19,000 due to benefits and revenue has gone down by about \$50,000.
- **Motion** made by John Willett to submit budget to Board. Motion seconded by Mike Coryell, all in favor, motion passed.

6.0 Information Reports

6.1 Fire Chief's Association – Chief Ferreira

- County Fire / CAL FIRE Chief is Operational Area Coordinator for Fire Chief's Association.
- John Charcho is retiring, Jeff Maxwell is new chief at Santa Cruz Central and John Stipes is interim chief at Zayante.

6.2 Emergency Command Center – Chief Borelli

6.2.1 Incident Statistics

- CD with stats was passed out

6.2.2 Santa Cruz County Pagers

- Options will be discussed at Company Officers meeting and will be reported to FDAC at next meeting

6.2.3 Com Van – Grants

- \$9,500 worth of radios and electronics has been purchased for the com van from a County Fire Chiefs grant.

6.3 Update on Santa Cruz County Master Plan – Tom Scully

- Currently, the Master Plan is just a draft that provides a glimpse of where we (Santa Cruz County) are today and where we plan to go.
- Will have plan available for FDAC by July
- Discussion of doing Master Plan every three years
- County Fire should be able to broadcast consistent message of who County Fire is and what our role is

7.0 Roundtable

Kathleen Lineberry – Bonny Doon volunteer, Dave Wade will be retiring. Please recognize George Johnson and Dave Wade; they will be recognized tonight at Company Officers Meeting
John Willett – (Regarding) Budget and increased spike in Workers' Comp; ask that Company Officers use prudent thought and actions; safety should always be

number one priority. Secondly, would like to ask Budget Subcommittee to work with Operations group to save money and keep things moving along. Tom Scully – David Wade is retiring but may be an auxiliary; had to retire due to health reasons. How do we address potential budget shortfall. Branding will benefit us when we need to go the public.

Paul Horvat – Coordinating training recently; will be putting on three other grant funded classes. All information will be going out to County Fire Chief's Association.

Alex Leman – Different options to consider on pagers, impressed with how well it works with phones.

8.0 Adjournment and set next regular meeting – Wednesday, May 19th, 2010

- Meeting adjourned at 5:39pm

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