



COUNTY OF SANTA CRUZ

FIRE DEPARTMENT ADVISORY COMMISSION

LOCATION: CAL FIRE Headquarters
Highway 9 in Felton, CA 95018

DATE: September 16th, 2009

TIME: 4:00 PM - 6:00 PM

Minutes for September 16th, 2009

FDAC Members in Attendance:

Kathleen Lineberry	Deputy Chief CAL FIRE / County Fire
Tom Scully	District 3 Representative
Mike Coryell	Volunteer Company Officers Representative / Vice Chair of FDAC
Arnie Wernick	District 5 Representative
Alex Leman	District 1 Representative / Chair of FDAC
John Willett	District 2 Representative
Ian Larkin	Fire Labor Organization Representative

Others in Attendance:

Denise Muir	County Fire Analyst
Michael Borelli	CAL FIRE ECC Chief
David Samaniego	CAL FIRE Division Chief
John Ferreira	CAL FIRE / County Fire Unit Chief
Ross Mackey	Visitor
Paul Horvat	Office of Emergency Services / Emergency Services Manager
Beth Snyder	Note-taker

- 1.0 Introductions/Call to Order
 - Meeting began at 4:07pm
- 2.0 Approval of Minutes from 7/15/09
 - Question of validity of minutes and discussion about how detailed minutes should be.
 - **Motion** to approve minutes made by Arnie Wernick.
Motion seconded by Kathleen Lineberry.
In Favor: Mike Coryell, Alex Leman, Ian Larkin and John Willett
Abstain: Tom Scully.
Motion passed
- 3.0 Oral Communications (items not on agenda)
 - None
- 4.0 Correspondences
 - Looked over correspondence regarding County Advisory Bodies and the time and funds provided for those bodies.
- 5.0 Business
 - 5.1 Old Business
 - 5.1.1 County Fire Budget Update – Chief Lineberry
 - Property tax revenue will be \$56,000.00 less than the amount that was projected; in addition the state will be keeping 8% of County Fire's property tax revenue which amounts to \$141,000.00.

Approximately \$200,000.00 in property tax revenue will be cut from County Fire's budget for this fiscal year.

- Looking into applying for JPA bond money to make up for lost property tax funds, but any potential interest on the money would be lost. The money would come one month after the property tax would have come in. Bond holders will collect interest in 2013. Still waiting for more information before a recommendation can be made.

➤ ***Motion*** made by John Willett to recommend that information regarding JPA bond be emailed/distributed out to FDAC members when received and that one week be given for members to read and decide and then vote via phone conference or email.

Motion seconded by Mike Coryell and all in favor.

Motion passed

- Only 18 firefighter ones can be kept on for Amador period due to budget constraints. Should still be able to achieve two-person staffing at the five stations.

5.1.2 Santa Cruz County Master Plan

- No work done yet. Need to develop new Master Plan. Good to have in place for when we start doing outreach for CSA 48 fee increase.

5.1.3 Budget for New Volunteers

- Budgeted for five new volunteers for the year; if there is enough to outfit and do medical, then we may be able to hire more.
- \$5,000 has been budgeted for the five, potential new volunteers. \$4,000 would be for PPE and \$1,000 would be for physicals and CPAT.
- County Fire already has 3 potential new volunteers, but first the needs of each the companies should be analyzed and prioritized.
- Review of Check In/Check Out forms to be used for issuance of PPE.

5.1.4 CPAT Revisited

- CPAT site gives directions on how to practice for CPAT.
- CPAT is only required for new incoming volunteers.
- If prospective volunteers cannot pass the CPAT but still want to be involved then they can look in the Volunteer in Prevention Program which includes insurance.
- All volunteer departments in Santa Cruz County are doing either CPAT and/or Max VO2.

5.1.5 Public Education Effort for CSA 48

- FDAC has not a made a decision yet to go forward with ballot measure. This process is still in the incipient stages and no dates have been set.
- ECC will be providing some stats for the subcommittee (subcommittee members are Kathleen Lineberry, John Willett, Alex Leman and Tom Scully).
- Kathleen will be meeting with Nancy Gordon and John Leopold to discuss recommendations for the CSA 48 fee increase then will meet with subcommittee to discuss the recommendations.

6.2 New Business

6.2.1 Matching Funds Update

6.2.1.1 Matching Funds Applications

➤ ***Motion*** made by Tom Scully to move the four Matching Funds applications forward to the Matching Funds

Committee for review.

Motion seconded by John Willett and all in favor.

Motion passed

6.2.1.2 Process question regarding 1st \$1,000.00 for companies

- Amounts up to and including one thousand dollars are not considered for a match; as soon as the amount exceeds one thousand dollars in its entirety then that amount is eligible for a fifty percent match.
- Discussion of making changes to rules for next year. Item tabled for this meeting.

6.2.2 Analysis of Volunteer Companies

- Handout of stats passed out

6.2.3 Internet Service at the Company Level

- The County will be paying for each company to get Comcast basic DSL; cost will be approximately \$40.00/mo. If stations cannot do Comcast then the county will reimburse stations that have to go with another provider.
- Discussion of possibly providing internet service at Martin Rd. Station; will revisit later.

6.2.4 Type III Engine Options (fire season revenue opportunity)

- Discussion of how some departments are making money off renting type III engines out to the state for use during fire season. Since fleet has been reduced by two engines, it would be good to asses the automotive situation and see if this is a worthwhile way to bring in extra revenue.

6.2.5 Lockheed Fire Round-up

Chief Ferreira

- Everything went well with the responses by Bonny Doon Fire, CAL FIRE and working with ICT 9.
- No negative comments or publicity
- Bonny Doon Fire Team was included in IAP and engine-company was assigned to a division.
- No significant injuries; ECC also did very well.
- The reason the fire got so big was due to weather conditions and the fact that it happened at dusk. 8 water drops were done until dark; they (the pilots) took the request even though it was past cut off and they provided intelligence as well.
- Rented out McDermott and Davenport Stations for state use and were able generate some revenue.

6.2.6 Fall Creek Station Update / Changes proposed for the McDermott County Fire Station using County Fire money – what changes are possible, practical and probable and how are they to be paid for.

- Question of how the Fall Creek engine will be housed.
- Three options discussed for housing engine
 - Build separate apparatus bay
 - Add on to existing apparatus bay (least expensive option)
 - Convert garage of residence into apparatus bay

➤ **Motion** made by Mike Coryell to move to recommend that Chief Ferreira get an opinion from county counsel as to the probability of an injunction being brought against County Fire for building additional bay to the existing McDermott Station.

Motion seconded by Tom Scully

Abstain: Kathleen Lineberry and Ian Larkin

Against: John Willett

In Favor: Alex Leman, and Arnie Wernick.

Motion passed

- ***Motion*** made by Mike Coryell that in the event county counsel's opinion is that there is not a high probability of an injunction being brought against County Fire then County Fire recommends the add-on to the McDermott Station and discretion is left to the chief as to whether or not it is wise to pursue the add on to the McDermott apparatus bay.
Motion seconded by Arnie Wernick
Abstain: Kathleen Lineberry and Ian Larkin
Against: John Willett
In favor: Alex Leman and Tom Scully.
Motion passed

6.0 Information Reports

- 6.1 Fire Chief's Association – Chief Ferreira
 - No Report
- 6.2 Volunteer Company Officers – Mike Coryell
 - No Report
- 6.3 Incident Statistics
 - No Report
- 6.4 Subcommittee – Community Outreach
 - No Report
- 6.5 Contingency Response Plans (H1N1, El Niño)
 - No Report

7.0 Roundtable

- No Reports

8.0 Adjournment and set next regular meeting – **November 18th at 4pm**

- ***Motion*** to adjourn made by Kathleen Lineberry.
Motion seconded by Arnie Wernick and all in favor.
Motion passed
Meeting adjourned at 7:08pm.

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If you are unable to attend please call Beth Snyder at (831) 335-5353 ext. 0.