



Fire Chiefs Association of Santa Cruz County

FIRE PREVENTION OFFICERS SECTION

<input type="checkbox"/> Aptos/LaSelva Fire Protection District	6934 Soquel Drive Aptos CA 95003	(831)685-6690
<input type="checkbox"/> Ben Lomond Fire Protection District	P. O. Box 27 Ben Lomond CA 95005	(831)336-5495
<input type="checkbox"/> Boulder Creek Fire Protection District	13230 Central Avenue Boulder Creek CA 95006	(831)423-8856
<input type="checkbox"/> Branciforte Fire Protection District	2711 Branciforte Dr. Santa Cruz CA 95065	(831)479-6842
<input type="checkbox"/> Central Fire Protection District of Santa Cruz County	930 17th Ave. Santa Cruz CA 95062	(831)335-4422
<input type="checkbox"/> Felton Fire Protection District	131 Kirby Street Felton CA 95018	(831)722-6188
<input type="checkbox"/> Pajaro Valley Fire Protection District	562 Casserly Road Watsonville CA 95076	(831)420-5280
<input type="checkbox"/> Santa Cruz City Fire Department	230 Walnut Ave. Santa Cruz CA 95060	(831)335-6748
<input type="checkbox"/> Santa Cruz County Fire	P. O. Drawer F-2 Felton CA 95018	(831)438-0211
<input type="checkbox"/> Scotts Valley Fire Protection District	7 Erba Lane Scotts Valley CA 95066	(831)768-3200
<input type="checkbox"/> Watsonville City Fire Department	115 2nd Street Watsonville CA 95076	(831)335-5100
<input type="checkbox"/> Zayante Fire Protection District	7700 E. Zayante Rd. Felton CA 95018	

General Provisions for Fire Safety

Date _____ Business Name _____ Telephone _____

Occupancy Class _____ Address _____

1. HOUSEKEEPING

- ___ a. Post visible street address 4" 6" 505.1
- ___ b. Store rubbish in closed containers 304.3.2
304.3.3
304.3.1
- ___ c. Store oily rags in closed metal container 305.1
- ___ d. Provide 18" clearance between heat producing appliances and combustible material 304.2
- ___ e. Remove combustible storage from mechanical storage room 304.1.1
- ___ f. Remove waste, trash, or weeds 310.3
- ___ g. Post and enforce "No Smoking" signs

2. MAINTENANCE OF EXIT WAYS

- ___ a. Remove all other locks and latches from doors 1008.1.8
- ___ b. Provide approved exit hardware 1008.1.8
- ___ c. Remove obstructions from exits, aisles, corridors and stairways 1028.3
- ___ d. Egress doors shall be readily openable from the egress side without the use of a key or special knowledge or effort 1008.1.8
- ___ e. Maintain exit doors, stairs, etc., in good repair at all times 1028.2
- ___ f. Maintain EXIT signs. Signs shall not be visually impaired by decorations, furnishings or equipment 1028.4
- ___ g. Post approved sign "This door to remain unlocked during business hours" 1008.1.8.3
- ___ h. Post occupant load sign 1004.3
- ___ i. Maintain occupant load at or below limits 1004
- ___ j. Provide EXIT signs to indicate egress and / or direction of egress travel 1011.1

3. FLAMMABLE AND COMBUSTIBLE LIQUIDS

- ___ a. Provide approved cabinet or inside storage room for all flammable and combustible liquid 3404.3.4.4
- ___ b. Provide approved safety cans for dispensing 3405.2.4
- ___ c. Flammable liquids shall be dispensed by approved pump or dispensing system 3405.2
- ___ d. Provide bonding/grounding when dispensing flammable liquids 3405.3.2
- ___ e. Store all flammable liquids away from exits 3404.3.1.1
- ___ f. Empty tanks & containers shall be stored as required for filled tanks & containers. 3404.3.3.4

4. HAZARDOUS MATERIALS

- ___ a. Provide approved cabinet or inside storage room Chapter 27
- ___ b. Provide material safety data sheets for _____
2703.4
- ___ c. Secure and identify compressed gas cylinders 3003.5.3
- ___ d. Provide secondary containment 2704

5. ELECTRICAL

- ___ a. Do not use extension cords in lieu of permanent wiring. 605.5
- ___ b. Extension cords and flexible cords shall not be affixed to structures, extended through walls, ceilings or floors, or under doors or floor coverings 605.5
- ___ c. Electrical wiring shall be maintained in good condition and protected from damage 605.1
- ___ d. Provide cover plates 605.6
- ___ e. Provide grounded outlets 605.6
- ___ f. Provide covers for unused openings in circuit panel box 605.6
- ___ g. Identify all circuit breaker switches 605.3.1
- ___ h. Replace all damaged/spliced electrical cords 605.6
- ___ i. Provide minimum of 30' wide by 78" high clearance to all electrical service equipment 605.3
- ___ j. Discontinue use of multiplug adapters 605.4

6. GAS

- ___ a. Provide shut-off to appliances. Shall be readily accessible and within 72". 409.5 IFGC
- ___ b. Provide protection for gas meter 603.9 / 312.2

7. STORAGE

- ___ a. Remove storage from attic, under floor and in concealed spaces 315.2.4
- ___ b. Arrange storage in an orderly manner 315.2
- ___ c. Reduce storage to 18" below fire sprinklers 315.2.1
- ___ d. Reduce storage to 24" below ceiling 315.2.1

8. FIRE PROTECTION INSTALLATIONS

- ___ a. Provide key box for fire department access 506.1
- ___ b. Provide proper keys for key box 506.2
- ___ c. Service and tag hood extinguishing system semi-annually and after each use 904
- ___ d. Extinguishing systems or appliances shall be maintained in operable condition at all times 901.6
- ___ e. Clean grease filters over cooking area 904.11.6.3
- ___ f. Provide UL 300 Compliant fire extinguishing system 904.11
- ___ g. Provide and maintain an approved smoke detector 907.2.10.1
- ___ h. Remove all attachments to sprinkler piping 906.1
- ___ i. Provide caps for fire department connections 906.1
- ___ j. Secure sprinkler valves in an open position 906.1
- ___ k. Provide spare sprinkler heads (6 min.) heads 906.1
- ___ l. Replace damaged, corroded or painted heads 906.1
- ___ m. Maintain access to fire protection systems 508.5.4
- ___ n. Provide monitoring of fire protection systems 903.4
- ___ o. Provide quarterly inspections and maintain records of service, repairs, and maintenance 901.6
- ___ p. Sprinkler 5-year certification required Last done _____ 901.6

9. FIRE EXTINGUISHERS

- ___ a. Provide _____ fire extinguisher(s) with a minimum rating of 2A-10BC 906.3
- ___ b. Provide _____ fire extinguisher with a minimum rating of 40BC 906.3
- ___ c. Provide a Class K fire extinguisher 904.11.5 / 906.1
- ___ d. Service and tag extinguisher 906.2
- ___ e. Mount where readily accessible. Mount between 42" and 60" from finished floor 906.9
- ___ f. Post sign(s) indicating location of fire extinguishers 906.6

10. FIRE-RESISTANCE-RATED CONSTRUCTION

- ___ a. Maintain horizontal and vertical fire resistance. Repair with approved materials. 703.1
- ___ b. Keep attic access and scuttle opening closed 703.2

11. ADDITIONAL COMMENTS / REQUIREMENTS

Code sections indicated are from the 2007 California Fire Code unless otherwise noted.

ORDER TO COMPLY - You are in violation of those items noted within this notice. Failure to correct these violations by your next inspection may make you liable for further legal actions and civil penalties.

REINSPECTION LOG

Reinspect #1 date _____ Rcvd. _____
Reinspect #2 date _____ Rcvd. _____

___ Referred to Fire Prevention Bureau date _____
___ Pre-Citation Notice Issued date _____
___ Citation issued date _____

___ A reasonable degree of fire/life safety exists at this time

Received By _____ Owner _____ Phone _____

Re-inspection Date _____ Inspected By _____ Shift _____ Sta. _____