

## Key Points to Accessing and Completing the E-EMQ

The application can be accessed via this link: <http://calfire-emq.ucdavis.edu>

Provided below are key points to be aware of prior to accessing and completing the questionnaire:

- If you are completing the questionnaire on a desktop or laptop computer, you must be running Internet Explorer (IE) 11 or newer. Google Chrome and Mozilla Firefox web browsers provide the best user experience. (The site *cannot* be accessed via IE 9 or 10 due to known technical issues with those versions that may pose a HIPAA violation.)
- The application may be accessed via a tablet (Microsoft Surface Pro, I-Pad, etc.) or smart phone; however, the application does not currently provide a “mobile” format, so it has the same functionality and appearance as it would on a computer. (We hope to add a mobile version as a future enhancement.)
- The application requires a unique email address for each individual who registers on the site. Shared email accounts will not be accepted (i.e., shared station email addresses).
- CAL FIRE and UC Davis have taken a variety of steps to ensure the security of the data you enter into the questionnaire, including account validation and data encryption. Please do your part to keep your information secure by protecting any printed copies you opt to make; and **DO NOT SHARE YOUR USER NAME OR PASSWORD WITH ANYONE**. Your supervisor does not have a right to view your personal health information.
- Just as with the hard copy questionnaires, existing CAL FIRE employees shall be provided work time and resources to complete their questionnaire.

Questions regarding the information provided herein may be directed to OSHPros at 916-445-8240.